

# Practical Internal Auditor Workshop (1 day)

## Overview

A one day practical course to help you carry out more effective internal audits. During the course you will plan and undertake and audit under the guidance of one of our expert tutors. Where practicable we will use the processes within your own organisation as a basis for the workshop.

## Who should attend

This course is designed existing internal auditors, but could also be run as an additional day in conjunction with our other Internal Auditor Training Courses.

The course can be adapted for internal auditors of any management system (ISO 9001, ISO 14001, OHSAS 18001 etc.)

## Benefits

Attending this course will increase your skills as an internal auditor. You will learn new techniques and will become more confident in undertaking internal audits for both compliance and improvement.

## Course Contents

- The benefits of effective auditing
- Different types of audit
- Auditing as an improvement tool
- Writing effective checklists
- Dealing with difficult audit situations
- Effective evidence gathering
- Writing great audit reports

## Cost

The cost of the above course, for up to 8 attendees is £960 + VAT.

This cost is for the complete course, not per attendee and is fully inclusive of all travel and incidental expenses within mainland UK.

For courses outside the UK, please contact us for an individual quotation.